



N.B. Request for Guest Licence must be presented at least 2 weeks before the first competition in which it is needed.

Federazione Italiana Sport Equestri

To all National Federations

Rome, 14 January 2009
Prot.n. AB n./00205

RE: Guest Licence to ride in ITALY 2009 – RIDERS and HORSES

Dear Secretary General,

With reference to the new system for obtaining a Guest Licence in Italy (in accordance with General Regulations of the FEI art. 105.2) which was adopted by our Federation in 2006, please find herewith the updated version for 2009.

- All riders will be treated in the same way as Italian riders, and the cost of the guest licence will change according to the level of licence required (please see table **no. 1**)
- All horses will also be issued with a Guest Licence. For the cost of this licence please refer to table no. 2.

We kindly ask you to follow the guidelines indicated below. We have translated a number of tables from our rule books indicating which categories each level of licence and qualification allows riders and horses to compete in. Please refer to these tables before sending your authorisations and declarations to us.

Please find herewith the new procedure which must be followed this year in order to obtain a Guest Licence for your horses and riders:



RIDERS

1) DOCUMENTS REQUIRED

- a. A Rider's form must be filled in by each rider indicating the following **obligatory**
 - b. information:
 - ✓ Name and Surname
 - ✓ Nationality
 - ✓ Place and Date of Birth
 - ✓ Country of Residence
 - ✓ Contact details (telephone, fax, mobile no. and email)
 - c. Authorisation (signed and stamped on headed paper) from the rider's National Federation (for Reining disciplines National Association is allowed) sent to the following fax number: fax +39 06 3233772 - +39 06 36858640. This authorisation must indicate the following **additional obligatory** information:
 - ✓ Discipline and/or disciplines
 - ✓ Licence equivalent in Italy - for example: Brevetto, 1° grado, 2° grado CC, 2° grado qualificato (please consult table **no. 3**)
 - d. Fees for the Guest Licence can be transferred to the account indicated below
 - e. The cost of the Guest Licence will vary according to the level and according to the attached table which may be subject to yearly updates.
 - f. A copy of the bank transfer must be sent to the above fax number.
 - g. The guest licence will not be issued until a copy of the Rider's form, NF Authorisation and bank transfer has been received by our Federation.
- 2) The FISE will issue the rider with a document which is valid for the whole calendar year. This Guest licence will allow all foreign riders to be treated in the same way as Italian riders of the same level (excluding Italian National Championships and competitions and rankings reserved only for Italian riders).
- 3) Once a rider has been issued with a Guest Licence of a certain level he or she will remain at this level for the entire year unless further communication is received from the rider's NF. The rider will be required to pay the eventual difference between the 2 licences.

HORSES

1) DOCUMENTS REQUIRED

- a. All horses competing in Italy must have a certified national or international passport with a recognition card and all vaccinations up to date in accordance with Italian Veterinary Regulations. A copy of the Certificate of Origin or other equivalent document (eg. FEI passport), indicating the name, nationality and year of birth must be sent to the following fax 0039 06 3233772 – 06 36858640.
- b. **A copy of the description page of the horse** (if the Certificate of Origin is without description page, upon request the FISE may send a copy, which must be filled in by a Veterinary).



- c. Declaration (please see attached form) from the horse's NF indicating the horses qualifications and the level in which it is authorised to compete (for example Eventing – Novice, Intermediate and Advanced)
- d. Fees for the Guest Licence can be made payable as follows:
- e. The cost of the Guest Licence will be equivalent to the initial registration of a horse with an Italian Certificate and according to the discipline in which he horse will be competing.
- f. A copy of the bank transfer must be sent to the above fax number.
- g. The guest licence will not be issued until a copy of the Horse's form, copies of National Certificate or equivalent, NF Authorisation and bank transfer has been received by our Federation.

2) The FISE will enter the horse in its database system and will issue the rider with a document confirming the registration which is valid for the whole calendar year.

This document may be renewed each year upon request by the horses NF together with payment of the yearly renewal fee (please see table **No.2**). A declaration of renewal for the calendar year will be issued by the FISE and this must be attached to the original document of registration.

EXEMPTIONS

1. Per la partecipazione a categorie nazionali aggiunte organizzate nel contesto di concorsi internazionali di qualsiasi livello, la licenza d'ospite è a titolo gratuito sia per i cavalieri che per i cavalli (Additional Classes Licences), fermo restando che dovranno comunque pervenire le richieste per il rilascio delle licenze stesse da parte della Federazione di appartenenza secondo quanto prescritto dai Regolamenti vigenti. Tale licenza è già compresa nella Guest Licence, e nella Border Guest Licence ove la gara si svolga nelle reciproche Regioni di confine.
2. The following disciplines are exempt from payment of the fees:
 - ✓ Polo
 - ✓ Horseball
 - ✓ Team Penning
 - ✓ Barrel Racing & Pole Bedding
 - ✓ Driving
3. In specific disciplines at a specific level (please see table **no.4**) riders and horses from Nations bordering Italian regions (were there is a special agreement between the two) may be exempt from payment of the Guest Licence.
4. However, our federation will still require the customary authorisation from the rider's NF. The horses must have a certified national or international passport with a recognition card and all vaccinations up to date in accordance with Italian Veterinary Regulations.



N.B. As far as the negative serum test of E.I.A (Equine Infectious Anaemia) we would like to inform you that:

- for horses coming from Extra-European Countries, it is advisable to contact your Local Health Authority about the Decision 92/260/EEC and subsequent modifications;
- for horses coming from EEC is not compulsory.

We, therefore, STRONGLY ADVISE all foreign riders to produce the same negative test on the official documents of their horses in order to help the venues/stables areas in the management of horses with heterogeneous sanitary documents, avoid any eventual controversy between owners of horses stabled nearby.

Fees for the Guest Licence for both horses and riders can be made payable as follows:

Account holder:	F.I.S.E.
Bank:	Banca Nazionale del Lavoro
Account number:	10123
Bank codes:	ABI 01005 CAB 03309
Address of bank:	Sportello C.O.N.I. - Foro Italico Roma
Swift code:	IITRR
IBAN code:	IT 82 Z 01005 03309 000000 010123

Please state as motive “Guest licence + *NF* + *Discipline* + *name of rider 2009*”
or “Guest licence + *NF* + *Discipline* + *name of horse and or horses 2009*”

A copy of this document together with the forms may be found on the following website www.fise.it.

For any clarification or questions we kindly ask you to contact the Guest Licence Dept.. at one of the following contact numbers:

Tel. +39 06 36858221 fax +39 06 3685 8640 +39 06 3233772 - email a.bravi@fise.it - affiliazioni@fise.it

We thank your for your kind attention and your help in carrying out these guidelines, and I take this opportunity of sending my very best regards.

Yours sincerely,

Secretary General
Andreina Prestini

TABLES

**TABLE No. 1 -
COST OF GUEST LICENCE - RIDERS**

Licence Types	2009
Brevetti B Olympic Disciplines	€90.00
Brevetti B Western - BWR	€80.00
Brevetti B QUALIFICATO Olympic Disciplines	€130.00
Brevetti B QUALIFICATO JUNIOR Olympic Disciplines	€90.00
1° GRADO Olympic Disciplines	€155.00
1° GRADO junior Olympic Disciplines	€110.00
1° GRADO QUALIFICATO Olympic Disciplines	€180.00
1° GRADO QUALIFICATO junior Olympic Disciplines	€110.00
2° GRADO Olympic Disciplines	€200.00
2° GRADO Junior Olympic Disciplines	€130.00
2° GRADO QUALIFICATO EVENTING	€200.00

**TABLE No. 2 -
COST OF GUEST LICENCE – HORSES & PONIES**

INITIAL REGISTRATION (1st Year)	2009
Registration for HORSES OLYMPIC disciplines	€50.00
Yearly renewal for NON OLYMPIC disciplines and PONIES	€30.00
Initial registration for ITALIAN HORSES with UNIRE Studbook (from 3 years old)	€50.00
Registration of PONIES	€50.00
Initial registration of HORSES belonging to associations included in the working agreement between FISE/AIA (Italian Breeders Association)	€20.00

**TABLE No. 3 –
RIDERS LICENCE AND CATEGORY LEVELS IN WHICH THEY MAY COMPETE**

LICENCE LEVELS	DISCIPLINE		
	Dressage	Eventing	Jumping
BREVETTO B	E – F	Please see below	From 1.00 to 1.10
BREVETTO B/DR	E - F		-
BREVETTO B/QUAL.	E – F		From 1.00 to 1.15
G1	All competitions		From 1.15 to 1.25
G1/QUAL.	All competitions		From 1.20 to 1.35
G1/DR	All competitions		-
G2	-		From 1.30 to ↑
G2/DR	All competitions exceptions: Cat. E only with 4 + 5 year old horses Cat. F only with 5 year old horses		-
G2/CCE	-		-
G2/QC (Completo Qualificato)	-		-

DRESSAGE – only

Categories

Italian Categories	Level
Categoria E	<ul style="list-style-type: none">• Basic paces• Excluding work on two tracks Except: Leg yielding <ul style="list-style-type: none">• No collection
Categoria F	FEI pony
Categoria M	FEI Junior
Categoria D	FEI Young Riders Small Tour Big Tour

EVENTING - only

Categories

Italian	International level Equivalent	English Equivalent
Categoria 1	-	
Categoria 2	-	
Categoria 3	-	Pre novice
Categoria 4	CIC*	Novice
Categoria 5	CIC**	Intermediate
Categoria 6	CIC***	Advanced

Rider Licence levels

Italian	Maximum Level	International/English equivalent
Brevetto	Cat. 2	
Brevetto qualificato	Cat. 3	Pre novice
1° grado	Cat. 4	CIC*/CCI*/Novice
2° grado CC	Cat. 5	CIC**/CCI**/Intermediate
2° grado CC qualificato	Cat. 6	CIC***/CCI***/Advanced

Horse qualifications

Italian	Maximum Level	International/English equivalent
Non esperto – N	Cat. 4	CIC*/CCI*/Novice
Medio – M	Cat. 5	CIC**/CCI**/Intermediate
Esperto - E	Cat. 6	CIC***/CCI***/Advanced

**Summary according to category and licence level
(Translation of Italian Eventing Rule Book edition 2006)**

Riders with “**Brevetto**” may participate in:

Categorie 1	All horses
Categorie 2	All horses

Riders with “**Brevetto Qualificato**” may participate in:

Categorie 1	All horses
Categorie 2	All horses
Categorie 3	All horses

Riders with “**1° grado**” may participate in:

Categorie 1	Horses qualified NON ESPERTI - N
Categorie 2	All horses
Categorie 3	All horses
Categorie 4	All horses
Categorie 5* (only after completing two cat. 4 or CIC1*/CCII*)	Horses qualified MEDI - M Horses qualified ESPERTI - E

Riders with “**2° grado completo**” may participate in:

Categorie 1	4 year old horses
Categorie 2	4 year old horses 5 year old horses 6 year old horses NON ESPERTI - N 7 year old horses NON ESPERTI - N
Categorie 3	5 year old horses Horses qualified NON ESPERTI - N
Categorie 4	5 year old horses 6 year old horses Horses qualified NON ESPERTI - N Horses qualified MEDI - M
Categorie 5	Horses qualified MEDI - M Horses qualified ESPERTI - E

Riders with “**2° grado completo qualificato**” may participate in:

Categorie 1	4 year old horses
Categorie 2	4 year old horses 5 year old horses 6 year old horses NON ESPERTI - N 7 year old horses NON ESPERTI - N

Categorie 3	5 year old horses Horses qualified NON ESPERTI - N
Categorie 4	5 year old horses 6 year old horses Horses qualified NON ESPERTI - N Horses qualified MEDI - M
Categoria 5	Horses qualified MEDI - M Horses qualified ESPERTI - E
Categoria 6	Horses qualified ESPERTI - E

**TABLE No. 4 –
Categories of competitions for NFs bordering Italian Regions where exemption is authorised**

Disciplines	Categories
Dressage	Cat. E + F + M
Eventing	Cat. 1 + 2 + 3
Jumping	Cat. 1* Stella



HORSE DECLARATON

Horses competing in Italian National Competitions in Italy 2009

To be returned by fax or email to the following contact numbers

Fax n. 0039 06 3685 8640

Email: affiliazioni@fise.it

NATION:					
DISCIPLINE:					
SURNAME OF RIDER:			NAME OF RIDER:		
NAME OF HORSE:					
QUALIFICATION (EVENTING ONLY) N - M - E					
OWNER:					
FEI PASSPORT NO.			NATIONAL CERTIFICATE NO.		
COLOUR:	HEIGHT:	SEX:	YEAR OF BIRTH:	COUNTRY OF BIRTH	BREED:
DAM:			SIRE:		

N.B. TO BE COMPLETED IN BLOCK CAPITALS

signature and stamp of NF

Date of declaration: _____



RIDER INFORMATION

Riders competing in Italian National Competitions in Italy 2009

To be returned by fax or email to the following contact numbers

Fax n. 0039 06 3685 8640

Email: affiliazioni@fise.it

NATION:		LICENCE TYPE please state according to attached tables:
DISCIPLINE:		
SURNAME OF RIDER:		NAME OF RIDER:
ADDRESS:		
TOWN/CITY	ZIP CODE	COUNTRY
PLACE OF BIRTH		DATE OF BIRTH
TEL No.		FAX No.
MOBILE No.		E-MAIL

N.B. TO BE COMPLETED IN BLOCK CAPITALS

signature and stamp of NF

Date of declaration: _____